

1. Llano City Council Agenda 3-16-26

Documents:

[AGENDA 3-16-26.PDF](#)

1.1. Agenda Packet 3-16-26

Documents:

[AGENDA PACKET 3-16-26.PDF](#)

MAYOR
Laura Almond

MAYOR PRO-TEM
Kara Gilliland



ALDERMEN
Larry Sawyer
Travis Allen
Les McDaniel
Kelli Tudyk

**REGULAR CALLED MEETING OF THE LLANO CITY COUNCIL
CITY HALL, 301 WEST MAIN STREET, LLANO, TEXAS
5:30 P.M. MONDAY, MARCH 16, 2026**

AGENDA

This notice is posted pursuant to the Texas Open Meetings Act. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER

B. PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA

(Visitors shall be limited to no more than (3) three minutes to address the Council or at the discretion of the mayor) In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows: (a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: 1. A statement of specific information given in response to the inquiry; and 2. A recitation of existing policy in response to the inquiry; and (b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

C. CONSENT AGENDA ITEMS

1. Approve the Llano City Council Minutes from March 2, 2026, regular meeting.
2. Approve Cara Little to a 2-year term on Llano Main Street Advisory Board.
3. Approve Paul Hull to a 2-year term on the Llano Historic Preservation Advisory Board.
4. Approve Fred Cook to a 2-year term on the Llano Historic Preservation Advisory Board.

D. REGULAR AGENDA ITEMS

1. Discussion and possible action to approve Ordinance No. 1589 regarding an amendment to the Budget for FY 2025-2026.
Cara Hewitt, Finance Director
2. Discuss and consider the 2026 Llano City Council work plan.
Finley deGraffenried, City Manager
3. Discussion and possible action to purchase Z950M Ztrak from Tellus for 13, 2586.88.
Blake Schulz, Interim Parks and Street Director
4. Discuss and consider 2026 access line rate increase for the Public Utility Commission of Texas.
Finley deGraffenried, City Manager
5. Discuss and consider the organizational chart.
Finley deGraffenried, City Manager

E. CITY MANAGER REPORT

F. ADJOURNMENT

If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; Sec. 551.089 - deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed during the Executive Session. Although a quorum of the members of other Boards or Commissions may or may not be in attendance, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General’s Office. In compliance with the Americans with Disabilities Act, the City of Llano will provide reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours before the meetings. Please call 325-247-4158 Ext. 107.

I, Kim Wagner, City Secretary, do hereby certify that a copy of the March 16, 2026 Llano City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City’s website, www.CityofLlano.com, in compliance with Chapter 551, Texas Government Code and remained posted continuously for at least three business days preceding the scheduled time of said Meeting.



Kim Wagner, TRMC City Secretary

3-10-26
Date



**REGULAR CALLED MEETING OF THE
LLANO CITY COUNCIL
CITY HALL, 301 WEST MAIN STREET, LLANO, TEXAS
5:30 P.M. MONDAY, MARCH 2, 2026
MINUTES**

Alders Present: Mayor Laura Almond, Mayor Pro Tem Kara Gilliland, Larry Sawyer, Kelli Tudyk, and Les McDaniel

Alders Absent: Travis Allen

Officers Present: Finley deGraffenried, City Manager, Kim Wagner, City Secretary

A. CALL TO ORDER Mayor Almond called the meeting to order at 5:30 p.m.

B. PLEDGE OF ALLEGIANCE TO U.S AND TEXAS FLAGS and INVOCATION

Reverend Ralph Reitmeyer gave the invocation.

C. PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA

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D. EMPLOYEE PRESENTATION

Sam Christopher 10 years

Otto Rusche 10 years

E. EXECUTIVE CLOSED SESSION

1. The City Council will convene into Executive Session in accordance with the Texas Government Code Section 551.074 Personnel Matters, to deliberate the appointment, employment, performance evaluation, duties, compensation, discipline and/or dismissal of the City Manager.
2. The City Council will convene into Executive Session in accordance with the Texas Government Code § 551.071 to consult with the City Attorney regarding the Collier Materials.

The Llano City Council convened into Executive Session at 5:33 p.m. and reconvened into open session at 6:34 p.m.

F. EXECUTIVE OPEN SESSION

1. The City Council will reconvene into Open Session for discussion and possible action concerning the appointment, employment, performance evaluation, duties, compensation, discipline and/or dismissal of City Manager.

A motion was made by Alderwoman Tudyk, with a second by Alderman Sawyer to

give Finley deGraffenried a 5,000 a year raise. All in favor none opposed. Motion carried.

2. The City Council will reconvene in Open Session for discussion and possible action regarding legal matters.

No action taken.

G. CONSENT AGENDA ITEMS

1. Approve the Llano City Council Regular Meeting Minutes from February 17, 2026.

A motion by Alderwoman Gilliland, with a second by Alderman Sawyer to approve the consent agenda items. All in favor, none opposed. Motion carried.

H. REGULAR AGENDA ITEMS

1. Discussion and possible action to approve Crawfish Special Event Application and issue an event permit.

Kim Wagner, City Secretary

A motion was made by Alderman Sawyer, with a second by Alderwoman Tudyk to approve the Crawfish Special Event Application and issue an event permit. All in favor, none opposed. Motion carried.

2. Discussion and possible action to approve a request from the Ladies in Leather Motorcycle Parade Rally from June 5th through June 7th for the exclusive use of the East End of Robinson Park and waive tent camping fees of \$10 a person.

Kim Wagner, City Secretary

A motion was made by Alderman Sawyer, with a second by Alderwoman Tudyk to approve their request from the Ladies in Leather Motorcycle Parade Rally from June 5th through June 7th for the exclusive use of the East End of Robinson Park and waive tent camping fees of \$10 a person. All in favor, none opposed. Motion carried.

3. Discussion and possible action to approve Resolution R-2026-11 amending the master fee schedule for sanitation rates.

Cara Hewitt, Director of Finance

A motion was made by Alderwoman Gilliland, with a second by Alderman McDaniel to approve Resolution R-2026-11 amending the master fee schedule for sanitation rates. All in favor, none opposed. Motion carried.

4. Discussion and possible action to approve \$7,894.50 for T-Post Fencing to replace existing railing at City Hall.

Finley deGraffenried, City Manager

A motion was made by Alderman Sawyer, with a second by Alderman McDaniel to approve \$7,894.50 for T-Post Fencing to replace existing railing at City Hall. All in favor, none opposed and Alderwoman Tudyk recused herself. Motion carried.

5. Discussion and possible action to approve \$2, 270.00 for Flawless Painting to repaint the metal stairs at City Hall.

Finley deGraffenried, City Manager

A motion was made by Alderwoman Gilliland, with second by Alderman Sawyer to approve \$2, 270.00 for Flawless Painting to repaint the metal stairs at City Hall. All in favor, none opposed. Motion carried.

6. Discussion and possible action for approval adding video to council chambers.
Kelli Tudyk, Alderwoman

No action taken.

7. Discussion regarding Council input and direction for scheduling water workshops, seeking stakeholder input on water issues, discussing water rates, and assessing water improvement and capacity projects.
Finley deGraffenried, City Manager

No action taken.

8. Discuss and consider utility consulting agreements with A Sign from Above.
Finley deGraffenried, City Manager

A motion was made Alderwoman Tudyk, with a second by Alderwoman Gilliland to direct staff to come back with a narrower scope of what the consultation would look like and reach out to other consulting firms and see what the going rate is. All in favor, none opposed. Motion carried.

9. Discuss and consider use of the JLK for regional Little League Coaches meetings on March 15, 2026.
Finley deGraffenried, City Manager

A motion was made by Alderman Sawyer, with a second by Alderwoman Tudyk to give it for free for the meeting of the regional Little League Coaches. All in favor, none opposed. Motion carried.

I. CITY MANAGER REPORT

1. Budget Calendar
2. Project Management
3. Historic Marker
4. Sewer Averaging
5. LEAF
6. Staff Meetings
7. Conex
8. Drainage

J. MONTHLY FINANCIALS

K. ADJOURNMENT Llano City Council adjourned at 7:53 p.m.

If during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; Sec. 551.089 - deliberation regarding security devices or security audits; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session to take action, if necessary, on the items addressed during the Executive Session. Although a quorum of the members of other Boards or Commissions may or may not be in attendance, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. In compliance with the Americans with Disabilities Act, the City of Llano will provide reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours before the

meetings. Please call 325-247-4158 Ext. 107.

I, Kim Wagner, City Secretary, do hereby certify that a copy of the March 2, 2026 Llano City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.CityofLlano.com, in compliance with Chapter 551, Texas Government Code and remained posted continuously for at least three business days preceding the scheduled time of said Meeting.

Kim Wagner, TRMC, CPM, City Secretary

Laura Almond, Mayor



CITY COUNCIL AGENDA

3/16/26

Agenda Item: Consent

Item/Subject: Approve Cara Little to a 2-Year term on the Llano Main Street Advisory Board.

Initiating Department/Presenter: Tony Guidroz, Llano Main Street Manager

Recommended Motion: Move to approve

Background/History: Fill An Open Seat

Findings/Current Activity:

Financial Implications:

None

Associated Information:

- None
-



CITY COUNCIL AGENDA

3/16/26

Agenda Item: Consent

Item/Subject: Approve Paul Hull to a 2-Year term on the Llano Historic Preservation Advisory Board.

Initiating Department/Presenter: Tony Guidroz, Llano Main Street Manager

Recommended Motion: Move to approve

Background/History: Fill An Open Seat

Findings/Current Activity:

Financial Implications:

None

Associated Information:

- None
-

Application for Appointment to Boards / Commissions

Please select the board / commission that you are interested in: Historic Preservation Commission

If other, please list: *Field not completed.*

Last Name **Hull**

First Name **Paul**

Address1 1255 E. State Highway 29

Address2 *Field not completed.*

City Llano

State Texas

Zip 78643

Home Phone 9725675470

Cell Phone *Field not completed.*

Work Phone *Field not completed.*

Email paul.hull@hitsllc.com

Occupation / Position Government IT, President/CEO

Fax Number *Field not completed.*

Are you a resident of the City of Llano? No

If no, are you a resident of the city's Extra Territorial Jurisdiction (ETJ)? Yes

Are you currently or have you ever served on any city board or commission? No

If yes, please list each board and dates of membership: *Field not completed.*

Qualifications I have approximately 30 years of Business experience. I served as a Llano City Alderman in the past, and I currently serve as a LISD Board Trustee. I have a Masters' Degree in Business. I have served on many volunteer boards for Youth recreation programs. Also, I am a real estate investor focused on commercial real estate and believe this experience with remodeling of properties would be beneficial to the current board.

Resume *Field not completed.*

Do you have any relatives that work for the City of Llano? No

If yes, please list their
name and position:

Field not completed.



CITY COUNCIL AGENDA

3/16/26

Agenda Item: Consent

Item/Subject: Approve Fred Cook to a 2-year term on the Llano Historic Preservation Advisory Board.

Initiating Department/Presenter: Tony Guidroz, Llano Main Street Manager

Recommended Motion: Move to approve

Background/History: Fill an Open Seat

Findings/Current Activity:

Financial Implications:

None

Associated Information:

- None
-

Application for Appointment to Boards / Commissions

Please select the board / commission that you are interested in: *Field not completed.*

If other, please list: Historic Preservation Board

Last Name Cook

First Name Fred

Middle Name Carl

Address1 401 E. Main St.

Address2 401 E Main St

City Llano

State TX

Zip 78643

Home Phone 949-702-0426

Cell Phone 949-702-0426

Work Phone *Field not completed.*

Email Fredcook032@gmail.com

Occupation / Position Architect

Fax Number *Field not completed.*

Are you a resident of the City of Llano? Yes

If no, are you a resident of the city's Extra Territorial Jurisdiction (ETJ)? No

Are you currently or have you ever served on any city board or commission? Yes

If yes, please list each board and dates of membership: Main Street Board
LEDC
Llano Airport Board

Qualifications Experience with Design and Planning issues

Resume *Field not completed.*

Do you have any relatives that work for the City of Llano? No

If yes, please list their name and position: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)



CITY COUNCIL AGENDA

3/16/26 Agenda
Item: D1

Item/Subject: Discussion and possible action to approve Ordinance No. 1589 regarding an amendment to the Budget for FY 2025-2026.

Initiating Department/Presenter: Cara Hewitt, Finance Director

Recommended Motion: Move to adopt Ordinance No. 1589 to amend the budget for FY 26.

Background/History: Each fund was reviewed by the Finance Director. The amendments are necessary to reflect the actual activity that has occurred in each department.

Findings/Current Activity:

Financial Implications:

The amendments will increase expenses in the General Fund by \$136,103. Utility Fund will decrease revenues \$40,000 and decrease expenses by \$217,695. Council Restricted Fund will increase expenses \$15,080. DAM Project Fund will decrease revenues \$3,661,698 and decrease expenses \$82,948. Christmas Lighting Fund revenues will decrease \$612 and expenses will increase \$6,826. Airport Fund revenue will increase \$54,360 and expenses will increase \$21,958. Paving/Park Bond Fund revenues will increase \$211,103 and expenses will increase \$211,103.

Associated Information:

- Ordinance No 1589
- Exhibit A,B,C,D,E,F &G

CITY OF LLANO

ORDINANCE NO. 1589

AN ORDINANCE OF THE CITY OF LLANO APPROVING AND ADOPTING AN AMENDMENT TO THE GENERAL FUND AND UTILITIES FUND BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING ON SEPTEMBER 30, 2026

WHEREAS, on September 15, 2025, the City Council of the City of Llano (Council) adopted Ordinance No. 1576 approving a budget for the current fiscal year beginning October 1, 2025, and ending September 30, 2026; and

WHEREAS, the City Council finds and determines it is prudent to amend the budget due to unforeseen conditions that have occurred in the City; and

WHEREAS, circumstances have arisen during the fiscal year which have, or will, require the expenditure of additional funds in some of the line items in the budget, and for which there is more than adequate funding in other line items of the budget; and

WHEREAS, the City Council now finds it in the best interest of the City of Llano and its residents to amend the adopted budget for the General Fund and Utilities Fund as set forth in respective Exhibit “A & B” based on the review and analysis provided by the Finance Director.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LLANO, TEXAS:

I.

That the City Council of the City of Llano hereby approves the General Fund and Utilities Fund budget amendments for the current fiscal year beginning October 1, 2025, and ending September 30, 2026, attached hereto as Exhibit “A,B,C,D,E,F&G”.

II.

This Ordinance shall take effect and be in force from and after its approval and publication, as may be required by law.

III.

Should any part of this Ordinance be declared invalid, for any reason, such invalidity shall not affect the remainder of this Ordinance.

III.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

ADOPTED AND APPROVED on this 16th day of March, 2026 by a vote of the City Council of the City of Llano, Texas.

Attest:

CITY OF LLANO, TEXAS

Kim Wagner, TRMC, CPM, City Secretary

Laura Almond, Mayor

EXHIBIT A

**CITY OF LLANO
 FY 2026
 GENERAL FUND
 BUDGET AMENDMENT**

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
EXPENDITURES					
ADMINISTRATION					
10-5-0200-42603	Contingency	127,845	(13,260)	114,585	Contingency from the mowing contract
10-5-0200-47100	Transfer Out	100,000	136,103	236,103	Cox paving litigation expenses
			122,843		
PARKS & RECREATION					
10-5-0600-60100	Equipment	-	13,260	13,260	mower - moved contingency money to pay for this per discussions during budget process
			13,260		
TOTAL EXPENDITURES		227,845	136,103	363,948	
REVENUES OVER EXPENDITURES			(136,103)		

EXHIBIT B

**CITY OF LLANO
FY 2026
UTILITY FUND
BUDGET AMENDMENT**

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
REVENUES					
20-64-41080	Customer Collection Station	126,000	(40,000)	86,000	Revenues are down from prior year
			(40,000)		
TOTAL REVENUES		126,000	(40,000)	86,000	
EXPENDITURES					
WATER PLANT					
20-5-1300-426	Professional Fees	-	43,243	43,243	Dredging permit fee from Westward carried forward approved by council 7/21/2025 - was not put in this year's budget because we didn't know when they would complete it
20-5-1300-554	Transfer Out - Dam Fund	161,698	(161,698)	-	This was principal & interest - interest only is paid out of Fund 23 with interest earned
			(118,456)		
WATER DISTRIBUTION					
20-5-1325-20500	Operational Supplies	1,500	5,761	7,261	Portion of Hach annual contract was not budgeted
			5,761		
CAPITAL					
20-5-1999-61600	Capital Outlay - Sewer Collection	50,000	80,000	130,000	Legend Hills Lift station engineering approved 7/2025
20-5-1999-61700	Capital Outlay - Water Distribution	185,000	(185,000)	-	we are not spending the capital for cab&chassis, water line extension, yearly meter replacements
			(105,000)		
TOTAL EXPENDITURES		398,198	(217,695)	180,504	
REVENUES OVER EXPENDITURES			(177,695)		

EXHIBIT C

**City of Llano
FY 2026
COUNCIL RESTRICTED FUND
BUDGET AMENDMENT**

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
REVENUES					
EXPENDITURES					
22-51999-618	Water Plant	-	15,080	15,080	ESRI ArcGIS development Approved 2/18/25 was not carried forward on budget
			15,080		
TOTAL EXPENDITURES		-	15,080	15,080	
REVENUES OVER EXPENDITURES			(15,080)		

EXHIBIT D

**City of Llano
FY 2026
DAM PROJECT FUND
BUDGET AMENDMENT**

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
REVENUES					
23-60-46400	Loan Proceeds	3,500,000	(3,500,000)	-	Loan received in prior year
23-99-49990	Transfer In	161,698	(161,698)	-	Using interest instead of rates to pay loan
				-	
TOTAL REVENUES		-	(3,661,698)	-	
EXPENDITURES					
23-5-1300-4500	Debt Service - Interest	161,698	(82,948)	78,750	Interest only this year
			(82,948)		
TOTAL EXPENDITURES		161,698	(82,948)	78,750	
REVENUES OVER EXPENDITURES			(3,578,750)		

EXHIBIT E

CITY OF LLANO
 FY 2026
 CHRISTMAS LIGHTING FUND
 BUDGET AMENDMENT

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
REVENUES					
4102	Park Collection Bucket Donations	1,000	11	1,011	Revenues higher than anticipated
4103	Concession Sales	100	530	630	Revenues higher than anticipated
4104	Photos With Santa	1,200	(1,200)	-	Revenues lower than anticipated
4109	Snow Day	1,200	547	1,747	Revenues higher than anticipated
4701	Interest	1,400	(500)	900	Interest rates have decreased on investments and balance on account has decreased
TOTAL REVENUES		4,900	(612)	4,288	
EXPENDITURES					
50100-203	Concessions	450	395	845	
50100-205	Operational Supplies	1,700	265	1,965	
50100-209	Snow	6,500	7	6,507	
50100-303	Display Maintenance	3,000	6,148	9,148	
50100-305	Building & Grounds	500	11	511	
		6,826			
TOTAL EXPENDITURES		12,150	6,826	18,976	
REVENUES OVER EXPENDITURES			(7,438)		

EXHIBIT H

**CITY OF LLANO
FY 2026
AIRPORT FUND
BUDGET AMENDMENT**

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
REVENUES					
AIRPORT					
4570	Fuel Sales	280,000	40,000	320,000	Revenues higher than anticipated
4575	Special Events	40,000	14,360	54,360	Airshow
				-	
TOTAL REVENUES		320,000	54,360	374,360	
EXPENDITURES					
AIRPORT					
55-5-0900-21000	Fuel	400	960	1,360	Fuel for vehicles not budgeted before - I'm not sure how they were fueling the courtesy cars
55-5-0900-21300	Aviation Oil	1,000	1,200	2,200	stock
55-5-0900-42800	Special Events Expenses	35,000	19,798	54,798	airshow - ended up making a profit of \$1184.97
			21,958		
TOTAL EXPENDITURES		36,400	21,958	58,358	
REVENUES OVER EXPENDITURES			32,402		

EXHIBIT H

**CITY OF LLANO
FY 2025
PAVING/PARK BOND FUND
BUDGET AMENDMENT**

Account Code	Account Title	Current Budget	Budget Amendment	Revised Budget	Comment
REVENUES					
4999	Transfer In	25,000	211,103	236,103	Transfer in from General Fund
TOTAL REVENUES		25,000	211,103	-	
EXPENDITURES					
51300-426	Professional Fees	50,000	211,103	261,103	Cox Paving Litigation
		50,000	211,103	261,103	
TOTAL EXPENDITURES		50,000	211,103	261,103	
REVENUES OVER EXPENDITURES			(0)		



CITY COUNCIL AGENDA

3/16/26

Agenda Item: D2

Item/Subject: Discuss and consider the 2026 Llano City Council work plan.

Initiating Department/Presenter: Finley deGraffenried, City Manager

Recommended Motion:

Background/History: Council began an internal planning process in November of 2025 to provide focus for shorter term needs and priorities. The process included a satisfaction survey of City departments and services, and a tour of City facilities. The Plan identified 8 planning themes and 83 action steps. Council is asked to consider adopting the Plan as written, or as amended at the meeting.

Staff has placed this item on the agenda to provide updates on tasks initiated, and to provide forecasts of items on future Council agendas.

Financial Implications: The Plan does not have impact on the Budget, however; certain activities may have undetermined impact on the Budget. Approval of the Plan does not imply approval for expense of items within the Plan.

Associated Information:

- Attached, 2026 Council Work Plan
- Forecast agenda items

City of Llano

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Update on Council Work Plan
Date: 12 March 2026

Items that are at or near completion:

- City Yard Clean-up
- City Yard Structural Assessment and Repair
- City Yard Surplus
- Budget Calendar Submitted
- Airport Layout Plan
 - RFP Scored
 - Consultant identified
 - Stakeholder group considered March 16, 2026
- Robinson Park Pool Assessment
 - Draft report prepared
 - Consideration by Council April 6th
- Permitting and Development
 - Development staff team initiated
 - Identification of permit and response goals
 - Front desk and utility staff included in all communications
- Listing of all City property distributed to Council
- Historic Preservation Board Workshop on enabling Ordinance

Items to be placed on the April and May agendas include:

- Special Called meeting on Water capacity scope and direction
- Identification of CIP committee members
- Review of Robinson Park Pool
- Review of Cemetery and RV Park Policies, Communication and Procedures
- Inventory and assessment of all properties
- Review procedures for abatement of sub-standard and dangerous structures
- Review of City Public Communication and Public Engagement tasks



CITY COUNCIL AGENDA

3/2/26 Agenda
Item: D3

Item/Subject: Discussion and possible action to purchase Z950M Ztrak from Tellus for 13, 2586.88.

Initiating Department/Presenter: Blake Schulz, Interim Parks and Streets Director

Recommended Motion: Move to purchase a Z950M Ztrack from Tellus for \$13,256.88.

Background/History: This mower was budgeted in the 2025-2026 budget and will be added to the fleet to accommodate the additional employee.

Buy Board procurement was utilized for the unit.

Findings/Current Activity:

Associated Information:

- Quote

Selling Equipment

Quote # 1719911
 Customer CITY OF LLANO

Z950M ZTrak

QTY In Group : 1

Hours	---	Suggested List
Serial Number	---	\$16,996.00
Stock Number	---	Selling Price
Contract	TX BuyBoard Grounds Mtnc Equip, Irrigation 706-23 (PG 67 CG 70)	\$13,256.88
Price Effective Date	05-Mar-2026	Discount Amount
PUK Parent Serial #		(\$3,739.12)

Equipment Summary

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
0695TC	Z950M ZTrak	1	\$15,299.00	22.0%	(\$3,365.78)	\$11,933.22

Base / Options

Code	Description	Qty	List Price	Discount %	Discount \$	Adjusted Selling Price
001A	United States /Canada	1	\$0.00	22.0%	\$0.00	\$0.00
1504	60 In. Side Discharge Mower Deck	1	\$0.00	22.0%	\$0.00	\$0.00
2092	Deluxe Comfort Seat with Armrests and Isolation (22.5" High Back)	1	\$249.00	22.0%	(\$54.78)	\$194.22
1040	24x12N12 Michelin X Tweel Turf for 54 In. and 60 In. Decks	1	\$1,448.00	22.0%	(\$318.56)	\$1,129.44
Total Base / Options			\$16,996.00		(\$3,739.12)	\$13,256.88
Selling Price Subtotal						\$13,256.88
Total Selling Price			\$16,996.00		(\$3,739.12)	\$13,256.88

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513-2789 US
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Roger Armendariz
Tellus Equipment Solutions
5515 North US Highway 281 Marble Falls, TX 78654

Prepared For

CITY OF LLANO
123 ROBINSON PARK DR
LLANO, TX 786431889
(325) 247-3028

Prepared By

Roger Armendariz
Tellus Equipment Solutions
5515 North US Highway 281
Marble Falls, TX 78654
Rarmendariz@tellusequip.com

Quote Id 1719911

Creation Date 06-Mar-2026

Expiration Date 05-Apr-2026

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513-2789 US
 FED ID: 36-2382580
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Quote Id 1719911

Creation Date 06-Mar-2026

Expiration Date 05-Apr-2026

Quote Summary

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
Z950M ZTrak	\$16,996.00	\$13,256.88	1	\$13,256.88

Contract: TX BuyBoard Grounds Mtn Equip, Irrigation 706-23 (PG 67 CG 70)
 Price Effective Date: 05-Mar-2026

Equipment Total				\$13,256.88
Customer Specific Service Agreements				Extended
Customer Specific Service Agreements Total				\$0.00

Quote Summary

Total Selling Price	\$13,256.88
Sub-total	\$13,256.88
Balance Due	\$13,256.88

Salesperson : X _____

Accepted By : X _____

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

2000 John Deere Run

Cary, NC 27513-2789 US

FED ID: 36-2382580

UEID: FNSWEDARMK53

Signature on all LOIs and POs with a signature line

Contract name or number; or JD Quote ID

Sold to street address

Ship to street address (no PO box)

Bill to contact name and phone number

Bill to address

Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

Membership number if required by the contract

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

For any questions, please contact:

Roger Armendariz

Tellus Equipment Solutions

5515 North US Highway 281

Marble Falls, TX 78654

Email: Rarmendariz@tellusequip.com



JOHN DEERE
FINANCIAL

WHY FINANCE WITH JOHN DEERE FINANCIAL?

Whether you're running a farm, managing a business, or maintaining your property, John Deere Financial is here to support you. With decades of experience and deep knowledge of John Deere equipment, we offer flexible financing solutions tailored to your needs, your goals, and your budget. From large-scale ag producers to commercial contractors to homeowners, we make it easier to own and operate the equipment you trust, with competitive rates and terms that work for you.

For generations, we've stood by our customers with reliable financing and long-term commitment. With John Deere Financial, your financing works as hard and reliably as your equipment, because we believe in building lasting relationships that grow with you.

CONVENIENT

- Multiple finance solutions for the products and services you need.
- Enjoy a seamless experience with eStatements, easy account management through My Financial Accounts, secure eSignature options, and fast approvals—saving you time and simplifying your financial life.

COMMITTED

- Here for you in good times and in bad - we'll find solutions to keep you in your equipment and on track for future success.
- As a finance company owned and operated by John Deere, we are focused on products built by John Deere.

COMPETITIVE

- Customized solutions — help choosing the best financial mix to support your needs.
- Unmatched industry expertise.
- Tailored terms, flexible payments, and cost-effective maintenance plans.

INSIGHTFUL

- Customer service team that thoroughly understands your industry and the challenges customers face.
- Financing solutions for real life.



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*To learn about our
finance products.*

SCAN HERE

To apply online today!



Request a Quote >

New Z950M ZTrak™ Zero-Turn Mower

M Series



★★★★☆ (4)

Key Features

- 7-Iron™ PRO Mowing Deck
- Propane Option Available
- Gasoline Engine
- Rear Discharge Deck

APPLY FOR FINANCING

> Print Page >

> Loan Calculator >

> View Product Brochure
(Spanish)

Text Us!



CITY COUNCIL AGENDA

3/16/26

Agenda Item: D4

Item/Subject: Discuss and consider 2026 access line rate increase for the Public Utility Commission of Texas (“PUC”).

Initiating Department/Presenter: Finley deGraffenried, City Manager

Recommended Motion: Move to decline the increase in access rates for land lines from the PUC.

Background/History: Each year the Public Utility Commission provides local jurisdictions the opportunity to raise access line rates for land lines based on CPI. Due to the negligible impact to the City, and the decreasing number of land lines, staff believes the increase, as a pass through, is not a necessary burden to pass on to our residents.

Findings/Current Activity:

Associated Information:



Public Utility Commission of Texas

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

2026 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES

February 28, 2026

PURPOSE

This letter is to notify you that your city's 2026 maximum access line rates have increased by 1.1157% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

DEFAULT RATES FOR 2026: INCREASE

Based on the choices made by your city in April 2025, your city's 2026 rate will either be adjusted for inflation, or will remain the same as your 2025 rate. According to our records, when similar CPI adjustments were made in April 2026, your city chose the MAXIMUM allowable CPI-adjusted rates. Therefore, your 2026 rates will reflect an increase of 1.1157% from your 2026 rates. You have the option to decline this increase in rates by taking the action explained below.

ACTION BY CITY: TO REFUSE THE INCREASE

(1) You do not have to respond to accept the increased access line rates. (2) Respond ONLY if you want to DECLINE the increase in access line rates. (3) To decline, notify the PUC using page 2 of this letter no later than April 30, 2026. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2026?

If a city does not respond by April 30, 2026, the rates for your city will increase from 2026 levels to the newly established 2027 levels. The next opportunity to adjust your rates will be September 1, 2027.

WHAT HAPPENS NEXT?

The PUC will notify telephone companies of your desired rates and your city will be compensated accordingly no later than July 1, 2027.

FUTURE REVISIONS TO CPI

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2026, you will receive a similar letter in March 2027.

See over...

City of Llano

SECTION 1: Your 2025 city preferred rates are as follows:

Residential: \$2.10 Non-Residential: \$4.78 Point-to-Point: \$7.20

SECTION 2: Your default rates for 2026 are as follows. Note: These are higher than the 2025 rates (above) due to the CPI inflation adjustment.

Residential: \$2.12 Non-Residential: \$4.83 Point-to-Point: \$7.25

To decline your default increase in rates, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in SECTION 2, no action is required.

I _____, Title _____, am an authorized representative for the City/Town/Village of _____. The City declines to accept the default rates indicated in SECTION 2 above. Instead, we choose the following rates: Residential _____; Non-Residential _____; Point-to-Point _____.

Date: _____ Signature: _____

Other Comments:

HOW TO RESPOND

Mail: Micah Noon
Public Utility Commission
P.O. Box 13326
Austin, Texas 78711-3326

INQUIRIES

Inquiries only. NOT for sending your response.
HB1777@puc.texas.gov
Phone No: 512-936-7394

Or FAX to Micah Noon at: 512-936-7293;
EMAIL to micah.noon@puc.texas.gov

CITY CONTACT INFORMATION

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1: (325) 247-4158 _____

Phone No. 2: NULL _____

Fax No: (325) 247-4150 _____

Email: cityadministrator@cityofllano.com _____

Address

Marty Mangum City Administrator
or current city official responsible for right-of-way issues
CITY OF LLANO
301 W. MAIN STREET
Llano TX 78643



CITY COUNCIL AGENDA

3/16/26

Agenda Item: D5

Item/Subject: Discuss and consider draft Organizational Chart for the City of Llano

Initiating Department/Presenter: Finley deGraffenried, City Manager

Recommended Motion: Council is asked to consider the proposed Organizational Chart.

Background/History: As part of the City Manager's objectives, the attached Organizational Chart has been prepared. The Chart is prepared understanding that recent retirements have impacted the chain of command, and that greater oversight of development services will be overseen by the City Manager.

Findings/Current Activity:

Associated Information:

City of Llano

M E M O

To: Mayor and City Council
From: Finley deGraffenried
Re: Manager's Report
Date: 13 March 2026

Bulk Pick-up The next curb-side bulk pick-up for City of Llano residents will be held on April 4, 2026. Items must be placed on the curb no later than 7:00 am to ensure service. Individual items may not exceed 50 pounds, and all items may not be more than 4 cubic yards. *Unacceptable* items include gasoline, motor oil, paint, tires, batteries and construction materials. Additionally, the County will have a limited bulk collection for furniture, scrap metal, and tires on April 11th from 8:00 am to 12:00 noon at Nex Waste, 2100 Roselea, at the corner of Roselea and RR 1431.

Fish Fry The Llano Volunteer Fire Department will hold their annual fish fry and barbeque on April 11th starting at 4:00 p.m. and will run until the last fish is fried. Cost is by donation with the suggested amount of \$20.00 per plate with all proceeds benefiting the Fire Department. Check out the Fire Department Facebook page or look for the QR code on Fish Fry flyers to donate directly.

Personnel Staff is pleased to announce the hiring of Daniel Boyle as new Airport Manager, and Kevin Graves as Parks Crewman. Mr. Boyle has over 25 years of experience in aviation serving in the United States Air Force, and as a flight engineer and pilot. Staff is also pleased to announce the promotion of Officer Les Hartman to Lieutenant. Hartman's duties include direct supervision of patrol, implementation of new technology and maintenance and intake of evidence.

HPB The Historical Preservation Board ("HPB") met on March 11th to discuss façade improvements to the Llano News building on Berry Street. The rendering illustrated new signage, trim color and slight upgrades to the windows, all in compliance with the HPB Design Standards. The Board will meet again on the 18th with new members to review the HPB Ordinance, Preservation Priority Ratings, and Design Standards.

Development Team Staff associated with development and utilities met on March 12th for the first time to discuss 11 agenda items, representing 15 separate locations, related to new residential development, in-fill lots and utilities, development inquiries, subdivisions of property, and utility *hot spots*. The group also discussed ways to streamline the process of development and permitting, ultimately being more responsive to builders. Some of the processes discussed for more efficiency may require an Ordinance or policy amendment. Through the discussion staff also identified 3 relatively small projects that would improve water quality and system efficiency, and staff may seek Council direction for procurement of design and bidding documents on those projects in a future meeting. Our team felt monthly meetings would be beneficial, and staff also suggested that interested parties could attend to discuss their projects.

LEDC The Llano Economic Development Corporation (“LEDC”) met on March 9th to discuss housing and development, possible debt pay-off, and Board priorities. Board member Travis Allen invited Andy Virdell and Todd and Dana Wright to discuss residential development and rehabilitation opportunities and obstacles. Comments indicated that the process for developing seems to be improving, however; gaps in utility services can result in a financially unviable project. The Board also discussed priorities of housing; support of existing and new businesses; and marketing to remote workers. The Board approved a motion to pay off the note on the JLK center and related improvements on that site.

LL GST Staff attended the interior floor inspection of the Landon Lane Ground Storage Tank (“LL GST” or “GST”) on March 13th with the City’s engineer and third-party inspector. Maguire had conducted preliminary inspection on the interior floor and according to their Quality Control representative, found 23 holiday defects that were repaired prior to the inspection on the 13th. Testing today indicated 11 spots that will require repair. According to Maguire, pinholes in the interior floor coating will be repaired on the 13th and will be inspected on Saturday the 14th. The exterior coating on the GST was not ready for inspection due to debris, fuzz and bugs attached to the tank. Tentative schedule for completion of the exterior coating and inspection is mid-week, the week of the 16th. Karl Tatch is reviewing the process for filling and placing the GST in service when available.

Engine

Chief Gilliland reports that representatives from the Llano Volunteer Fire Department were in South Dakota March 11-13 to inspect the new Engine build. According to the manufacturer, the Engine is ahead of projected schedule by approximately 6 months and may be delivered to the make ready facility in Houston in the next month. Anticipated delivery to the Department is 2-3 months after arriving at make ready.

Events

Attached, courtesy of Tony, is a flyer highlighting March and April events. Springtime will be busy, and will attract thousands of out-of-town visitors.



City of Llano

RESIDENTIAL BULK PICKUP DAY

Bulk Waste/Brush Collection @ The curb!

Saturday, April 4, 2026

Waste Connections is proud to assist the City of Llano residential customers with this curbside bulk pickup event.

Items at curb no later than: **7:00 a.m.**

A maximum of four (4) cubic yards of acceptable residential bulk items will be collected. Resident's bulk items should be neatly placed at the curb by 7:00 a.m. on the scheduled pick-up. Valet service is not available for this event.

Individual items must not exceed 50 lbs., to allow for manual loading by a two-person team.

Note: Items placed at the curb later than 7:00 AM and/or that exceed the 4 cubic yard limit, will not be serviced. The resident will be responsible for arranging for proper disposal of anything put out after 7:00 a.m. or over the 4 cubic yard limit.

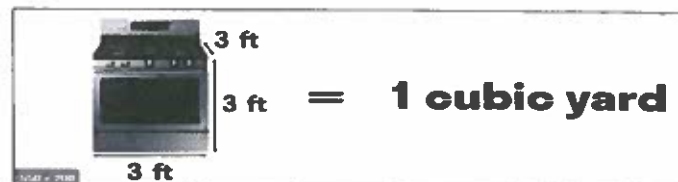


ACCEPTABLE ITEMS

- Bulk items such as stoves, water tanks, furniture, washing machines, and dryers.
- Air conditioners, freezers, and refrigerators that are tagged verifying CFC's have been removed by a certified technician.
- Lawn mowers: Fuel and oil must be drained.
- Bundled brush/limbs securely tied together and properly prepared (4-foot lengths, 4-inch diameter or 50 pounds in weight) and placed at curbside.
- Total acceptable volume of bulk items and/or bundles is four (4) cubic yards.

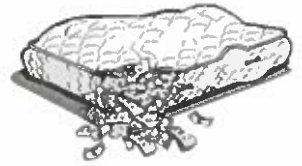
UNACCEPTABLE ITEMS

- Gasoline, motor oil, paint, chemicals, and similar flammable liquids.
- Medical waste (including needles and syringes), animals or human waste.
- Tires, batteries, and large pieces of metal (car fenders, engines, etc.).
- Used oil filters or any hazardous or toxic waste.
- CONSTRUCTION MATERIAL AND DEMOLITION DEBRIS – i.e., concrete, rebar, dirt, sheet rock, rocks, excelsior, gypsum board, metal, rubber and wood.





Llano Countywide



LIMITED Residential Bulk Collection

Saturday, April 11, 2026

8:00 AM to 12 Noon (or until full)

(Llano County residents, KMUD/KWSC customers)

NEW LOCATION for Entire Bulk Collection:

**Bulk and Tires will be collected @
Nex Waste 2100 Roselea, Buchanan Dam
Corner of Roselea and RR 1431**

Accepted items:

Bulk furniture, chairs, couches, mattresses, and scrap metal

Limited Collection: Please do not bring other items.

NO Freon Appliances (AC's, refrigerators, etc.)

Tires

Over 10 tires \$1.00 per tire

20" tire diameter, maximum 25 per vehicle

NO TIRES ON RIMS

Need more info or to volunteer? Contact: Cristy Vaught: 325-247-2039

Linda Raschke: 512-793-6181 J Horry: 325-388-4559

THANK YOU for helping to protect our environment

Llano

FESTIVAL SERIES ★

LLANO Earth Art Fest LEAF

MARCH 27TH-29TH



LLANO FIDDLE ★ FEST

APRIL 4TH



LLANO CHUCK WAGON Cook-Off

APRIL 4TH



LLANO CRAWFISH OPEN

April 17th & 18th

PINCH • PEEL • PARTY!



LLANO Chalk the PARK

APRIL 25TH



~LLANO~ Junk in the Trunk

4th Saturday
through October



★ LLANO ★ FARMERS & CRAFTERS MARKET

1st & 3rd
Saturday
Every Month



llanochamber.org



llanolodging.com