



**NOTICE OF MEETING OF THE
HOTEL-MOTEL DISTRIBUTION COMMITTEE
OF LLANO, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Called Hotel-Motel Distribution Committee Meeting** of the City of Llano, Texas, will be held at **5:30 p.m. Thursday, February 8, 2022**, in the City Hall Council Chambers at 301 W. Main Street, Llano, Texas 78643, at which time the following subjects will be discussed:

1. CALL TO ORDER

2. PUBLIC COMMENTS – Non-Agenda Items

3. REGULAR AGENDA ITEMS

- a. Discuss and consider action on requests for Hotel-Motel Fund Distribution for possible recommendations to the City Council.

4. ADJOURNMENT

Although a quorum of the members of the City Council, or other Boards or Commissions may or may not be in attendance, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office.

Brenda Poe

Brenda Poe, TRMC
City Secretary

2/4/2022 1:00 pm

Date and Time

**CITY OF LLANO
REQUEST AND CALL FOR PROJECTS
HOTEL/MOTEL OCCUPANCY TAX FUNDING**

By law of the State of Texas and per Chapter 351 of the Texas Tax Code, hotels, motels, bed & breakfasts, and inns in Llano collect a Hotel Occupancy Tax (HOT). The City of Llano is now accepting applications from organizations whose programs fit into the designated categories. All requests for funds should be submitted in writing accompanied by an official application obtained from the City of Llano City Secretary. Priority will be given to those events and entities based on their ability to generate overnight visitors to Llano. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds.

As of January 2011, the Application requires a link on the event or facility website to llanolodging.com, inclusion of www.llanolodging.com on any print advertising; submission of all eligible invoices to the City's Finance Department within 60 days of the conclusion of the event.

The City will be providing a Hotel Occupancy Tax Use Guideline, Funding Application Form, and Post Event Report. ***On February 3, 2022, at 5:30 p.m., applicants will be required to make a presentation (ten minutes maximum) regarding your event before the Hotel Motel Funds Allocation Committee in the City Council Chambers here at City Hall. The Hotel Occupancy Tax Use Guideline, Funding Application Form, and the Post Event Report can be found on the City's website at www.cityofllano.com***

Should you have further questions, please do not hesitate to contact City Secretary, Brenda Poe, TRMC at (325) 247-4158 extension 107.